

Position Description



Position: Clinical Supervisor, Social Work
Classification Code: AHP4, AHP5 or AHP6
Division: Family Law

POSITION DESCRIPTION

Summary of Role:

The Clinical Supervisor, Social Work is responsible for the professional and clinical supervision and support of social workers employed within Legal Services to ensure best practice and adherence to ethical and legal standards.

Reports to:

Manager, Family Safety

Special Conditions:

The employee:

- may be required to undertake some out of hours work.
- may be required to undertake some intra/interstate travel.
- may be required to work at any Legal Services office as required.
- will undergo periodic National Police Clearances and DHS Working with Children Checks.
- is required to comply with the standards outlined in the Code of Ethics for the South Australian Public Sector, relevant legislation, and Legal Services policies and procedures.
- is required to maintain strict confidentiality in accordance with Section 31A of the *Legal Services Commission Act 1977*.
- is required to comply with requirements of Legal Services in house costing of case and non-case related work and any other costing systems.
- is required to participate in performance reviews and development programs.
- is required to attend mandatory in-house training and Mandatory Continuing Professional Development.

Key Responsibilities and Duties:

- Provide high quality professional clinical supervision to AHPs employed within Legal Services consistent with the *Australian Association of Social Workers Supervisions Standards (2014)* (the Standards) and the *Australian Association of Social Workers Continuing Professional Development for Members Guidelines (2012b)*.
- Collaborate effectively with relevant Team Leaders and Managers to support the appropriate development of those AHPs in their roles within Legal Services.
- Provide expert advice and guidance to social workers in relation to more complex matters.
- Communicate effectively with persons from a wide range of backgrounds including differing socio-economic and cultural backgrounds.
- Comply with Legal Services' requirements for the recording of client information, statistical data and other reporting and evaluation procedures, and maintain good file management and comply with professional ethics and standards.

- Actively participate and contribute to responsible and safe work practices by complying with WHS legislation, policies and procedures.
- Embrace diversity and cultural differences in the workplace by displaying respectful behaviour in the workplace.

PERSON SPECIFICATION

ESSENTIAL REQUIREMENTS

Educational/Vocational Qualifications:

- Appropriate degree or equivalent qualification which gives eligibility for full membership of the Australian Association of Social Workers.

Personal Abilities/Aptitudes/Skills:

- Highly developed practical skills in trauma informed and trauma responsive practice.
- High level engagement skills, including the ability to effectively coach qualified professionals to build capability and knowledge.
- Demonstrated ability to develop and execute effective approaches to develop supervisees' competence and confidence based on their needs, including the ability to encourage reflective practice by appropriately challenging assumptions, exploring different perspectives and encouraging critical reflection to strengthen professional judgement and practice.

Experience:

- Demonstrated experience in providing clinical supervisory services to social workers ideally within a multi-disciplinary setting.

DESIRABLE REQUIREMENTS

- Membership of the Australian Association of Social Workers and an Accredited Supervisor credential.
- Experience working with victim survivors of domestic, family and sexual violence and the availability and effectiveness of alternative agencies and support systems in the community.
- Knowledge of social and emotional issues experienced by clients and their children in family law environment.
- Knowledge of the organisation, procedures and operations of Legal Services.

Position Description Approval

Approved by:

Signed by:



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Delegate

25 September 2026

Date